



DELAWARE CHRISTIAN  
S C H O O L

*Academic Excellence | Confident Faith*

**High School**  
**Parent and Student Handbook**  
**2024-2025**



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**2024-2025**

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### Vision

To prepare graduates to be Christ-centered leaders in their families, churches and communities by thinking critically and living biblically.

### Mission

Delaware Christian School partners with parents and students to promote academic excellence while developing lifelong learners who embrace a biblical worldview.

### Motto

Academic Excellence | Confident Faith

### Core Values

Biblical Worldview Shaping  
Partnering with Parents  
Academic Excellence

### Carried Out in the DCS Way

#### **Biblical Worldview Shaping — Shown by D: Demonstrate Your Faith**

Delaware Christian School believes that all Christian Education should include teachings and activities based on the Word of God and presented through the perspective of God's sovereign and providential purpose. Isaiah 54:13-17; Mark 12:30; Phil. 1:6; Phil. 2:12-13

#### **Partnering with Parents — Shown by C: Care for Others More than for Yourself**

Delaware Christian School recognizes that children are a gift from the Lord to the family. All education is a cooperative effort between parents, faculty, and the local church. (Deuteronomy 6:6-7; Ephesians 6:4)

#### **Academic Excellence — Shown by S: Study to the Best of Your Ability**

Delaware Christian School strives to enlighten the understanding and form the habits and character of students through a solid, evaluated and approved, biblically based curriculum. We believe that the curriculum prepares students for useful service as family members, as active members of local churches, as students in institutions of higher learning, and as valuable members of society.

I Timothy 4: 6; II Timothy 2:15



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**EXPECTED STUDENT OUTCOMES**

Recognizing that God is the source of truth revealed in His Word and His creation (Psalm 19; 2 Timothy 3:16–17), we have established the following Expected Student Outcomes for Delaware Christian School.

**Spiritual: We expect Delaware Christian School students to**

1. Have a personal relationship with Jesus Christ and be connected in a local church.  
(John 3:16; 1 Corinthians 12:12–27)
2. Be growing in biblical knowledge, wisdom, and character.  
(Psalm 1; 1 Thessalonians 4:3–5; 2 Peter 1:5–8)
3. Be equipped to share the Gospel and other biblical truth to edify other believers and introduce the lost to Christ. (Matthew 28:19–20; Ephesians 4:1–16)

**Academic: We expect Delaware Christian School students to**

1. Demonstrate the ability to think critically and communicate effectively.  
(2 Corinthians 10:5; Philippians 1:9–11; Philippians 4:8)
2. Be academically prepared to pursue, based upon their giftedness, their individual college and/or career goals. (Colossians 2:8; Colossians 3:23; 1 Peter 3:15)
3. Exhibit good study habits and a commitment to lifelong learning.  
(Proverbs 1:5; Proverbs 4:13; Proverbs 9:9)

**Social: We expect Delaware Christian School students to**

1. Reflect the character of Christ in their interactions with others.  
(Romans 12:14–21; Philippians 2:1–11)
2. Take responsibility for interpersonal actions in accordance with biblical principles.  
(Romans 12:9–21; 1 Corinthians 13)
3. Demonstrate a lifestyle of service to others. (Galatians 5:13–14; 1 Peter 4:10)

**Physical: We expect Delaware Christian students to**

1. Recognize that each individual is created in the image of God and is of great worth.  
(Genesis 1:27; Psalm 139:13–16)
2. Maintain a lifestyle of purity. (1 Corinthians 6:18–20)
3. Honor God by treating their body according to biblical standards.  
(1 Corinthians 6:19–20; 1 Thessalonians 4:3–5)



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**STATEMENT OF FAITH**

Being a ministry of Delaware Bible Church, we hold to the same doctrinal Statement of Faith as fully presented at [www.delawarebible.org](http://www.delawarebible.org). The following statements summarize key points of that document:

1. We believe the **Scriptures** to be the inspired, inerrant, infallible Word of God.
2. We believe in the triune **God**, eternally existing in the Father, Son, and Holy Spirit.
3. We believe **Jesus Christ** to be the eternal Son of God, who became man, born of a virgin, to live a sinless life, die, and rise for the redemption of sinful man. He now lives in heaven as the believers' Representative, Intercessor, and Advocate.
4. We believe that the **Holy Spirit** is a Person who convicts the world of sin, is the agent of regeneration, and indwells and seals the believer.
5. We believe that **man** was created in the image and likeness of God, but with Adam's sin inherited a sinful nature and is utterly unable to redeem himself.
6. We believe that **salvation** is a gift of God, brought to man by grace and received by personal faith in the Lord Jesus Christ alone.
7. We believe God to be the **Creator** of all things. As Creator, He created in six literal 24-hour days. We believe that God created mankind in His image, assigning gender to His people, male (man) and female (woman), as He created them sexually (identified on a physical level) and biologically (identified at a chromosomal level) different, but with equal personal dignity and value.
8. We believe the **family** is an institution set up by God, beginning with the union of a male and female. The sexual union of a male and female was established within the context of a marriage exclusively. We believe that homosexual activity is condemned in Scripture as a degrading and indecent act.



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**INTERVENTION**

At Delaware Christian School, we believe that every student has the ability to learn. While some students may need more support than others, we believe every student can reach their God-given potential. As a private school, we do not offer formal special education classes, services, or resources. Delaware Christian School is a non-public school. Upon entering DCS, parents give up their rights to enforce state and/or city-generated plans and supports, including but not limited to IEPs and 504s. While we use city schools for some testing and resources, we are not bound by the decisions of a student's home district. This does not mean that we are unable to support our struggling students. Every student has access to in-class supports from our teachers and multiple opportunities throughout the day to seek academic assistance. We offer two unique support plans for students who need more specialized support. Our DCS intervention team crafts our support plans and may include direct instruction in areas of difficulty outside of the general education classroom or support inside the general education classroom. We offer some supports to some students to assist them in overcoming some deficiencies to perform at their best.

***Disclosures***

- The Intervention Department follows a strict confidentiality policy. DCS will obtain parental permission before requesting or providing student information. Student information will only be shared on a need-to-know basis.
- Delaware Christian School does not discriminate based on disability. We reserve the right to offer services only to those students who qualify for one of our support plans.
- Student support plans may be amended or removed when academic performance improves over a sustained period of time or when an evaluation determines the student is no longer eligible for support. Specific supports offered to students may be added or removed based on student needs.

**Service Plans**

At DCS, we offer the following two service plans to our school families:

- **DCS Academic Service Plan**
- **DCS Health Service Plan**

Both plans are designed to meet the unique needs of our students. Because of the specialized support that these plans offer, each plan requires additional time and effort from our staff. Since our mission is to partner with parents and students to promote academic excellence, each plan will require extra time and effort from parents and students. We believe that every student can learn. We also believe that for some students to learn, they must work harder than many of their peers. In the same way, parents of some students must be far more involved in their child's education than parents of other students. DCS support plans are designed to help students progress to a point where they no longer need the plan.



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**ACADEMIC INFORMATION**

**Accreditation**

Delaware Christian School is accredited with the Association of Christian Schools International.

Delaware Christian School is accredited with Cognia, a national, secular accreditation board.

Delaware Christian School is chartered with the Ohio Board of Education K–12.

The Preschool is chartered and licensed with the Ohio Department of Education.

**School Day Schedule**

Secondary Schedule    Grades 9–12                    8:15 A.M.–3:15 P.M.

**Drop-off Procedures**

When dropping off students in the morning at DCS, enter the parking lot from the 3rd entrance off Belle. Proceed to the left and circle the parking lot. Please pull as close to the corner as possible to unload your child.

Students with a valid driver’s license may drive onto campus and park in the designated student area on the north side of the Delaware Christian School parking lot. Students should exercise caution when crossing the parking lot. Student drivers also must adhere to the campus driving guidelines (see “Student Drivers,” page 33.)

**Arrival Schedule**

7:00 A.M.–8:00 A.M.

Only elementary students in BeforeCare will be allowed in the building before 8:00 a.m. Middle school and high school students with sports practices before school will be allowed in to participate in their practice. All other students must wait outside the building. The awning in front of the main entrance will provide a sheltered location to wait for the school to open.

8:00 A.M.–8:15 A.M.

The building is open for all students to come and prepare for class by 8:15 a.m.

**Late Arrival**

It is the expectation of DCS that all students arrive at school on time.

Classes begin at 8:15 a.m. Students arriving after 8:15 a.m. are considered tardy. High school students arriving after 8:20 a.m. must check in with the office before proceeding to class. This will allow all students in the building to be accounted for. Please note below that each unexcused tardy will result in a warning.





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Excused tardies include the following: illness, injury, medical or dental appointments, emergency family situations, and other situations approved by the Delaware Christian School administration.

### Early Dismissal

Students leaving school before the end of the school day should adhere to the following guidelines:

- Secondary students (Grades 9–12) must have parents **call or email** the Main Office to request an early dismissal. **Students must notify the Main Office when they leave.** Students are responsible for making up any work they miss due to leaving school early.
- See also “Senior Privileges,” page 33, and “College Credit Plus (CCP) Policy,” page 16.

### Pick-up Procedures

Secondary students are dismissed at 3:15 P.M. Parents of students in Grades 9–12 may pick students up in the parking lot.

Students are not to be on campus after 4:00 P.M. without adult supervision.

### Severe Weather Closings

In the case of severe weather, school closings or delays will be announced via phone call and email, posted on the Delaware Christian School website and Facebook page, and announced on WBNS-TV Channel 10.

### Attendance/Absences

- Excused absences include the following: illness, injury, quarantine, death in the immediate family, medical or dental appointments, emergency family situations, religious holidays, scheduled college visits, and school trips.
  - Guidelines for arranging excused absences can be found in Appendix C in the Policies and Procedures Handbook.
  - Students must provide the appropriate documentation for absences longer than three days. Appropriate documentation for absences can be found in Appendix C in the Policies and Procedures Handbook.
- Unless the administration has given prior approval, students not participating in a school-approved trip are expected to attend school on the day of the trip or be considered absent without excuse.
- High school students who are enrolled full-time must attend at least **half** of their classes (rounded up) to be eligible to participate in any extracurricular activities. 12th graders who are enrolled in four (4) or more periods must attend at least **half** of their periods (rounded up) to be eligible to participate in any extracurricular activities. 12th graders who are enrolled in three (3) or fewer periods must attend **all** of their periods to participate in any extracurricular activities.
- High school students who are enrolled part-time must attend all of their periods to participate in any extracurricular activities.



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- Students who receive EdChoice funding may not accumulate 20 unexcused absences in a year. Accumulation of 20 or more unexcused absences will result in a report to the Ohio Department of Education (ODE), and the student will immediately lose their EdChoice funding.
- High school students who accumulate 30 or more excused or unexcused absences in a given class will not receive credit for the course.
  - At the discretion of the Delaware Christian School administration, high school students who accumulate 30 or more excused or unexcused absences in a given school year will be asked to withdraw from the school and will not be considered for readmission for one full school year following their withdrawal.

*Chronic absenteeism may require the school administration to ask the student to withdraw from the school and notify the local school district per Ohio truancy laws.*



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### ACADEMICS

#### **Definition**

Delaware Christian School offers a traditional, classroom-based academic program designed to meet the needs of each individual enrolled. The curriculum is developed by teachers and administrators in connection with state standards and standardized testing. The curriculum strongly emphasizes biblical worldview shaping in all grade levels. The faculty and staff at Delaware Christian School strive to train students to see the world through the lens of biblical truth in all disciplines.

#### **Textbooks**

Students are issued books for one year to use in the classroom. Guidelines for student textbooks can be found in Appendix D of the Policies and Procedures Handbook.

#### **Grading**

Sycamore, DCS's student information system, allows access to grades, progress reports, report cards, assignments, and homework.

#### **Grading Scales**

The following grading scale is used in all Delaware Christian School classes:

A+	98% - 100%	B+	88% - 89%	C+	78% - 79%	D+	68% - 69%
A	93% - 97%	B	83% - 87%	C	73% - 77%	D	63% - 67%
A-	90% - 92%	B-	80% - 82%	C-	70% - 72%	D-	60% - 62%

All grades below 60% receive an F.

#### **Homework**

In Grades 9–12, the following guidelines will apply:

- Scores for homework assignments not completed by the due date will be reduced as follows: one day late = 50% reduction; two days late = no credit given.
- Scores for projects, including some papers, not completed by the due date will be reduced as follows: one day late = 25% reduction; two days late = 50% reduction; three days late = 75% reduction; four days late = no credit given.
- Students with an excused absence must complete missed schoolwork.
  - Upon a student's return, **the student must approach the teacher** to set a due date for missed work. Classroom teachers will set a time to complete missed homework assignments, projects, quizzes, and tests given on the day(s) of the absence. If a student does not arrange a due date with the teacher on the day they return, the teacher reserves the right to give the student a zero on any assignment.
  - Assignments that were assigned before the absence are due on the assigned date, or on the first day the student returns to school.



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The DCS administration reserves the right to alter homework assignments and due dates in individual cases.

### Academic Probation - Extracurriculars

Extracurricular events include but are not limited to clubs, drama, and all sporting practices and games. In conjunction with the athletic director, coach, or staff leader, the high school principal will determine participation in these events. Participation in these events will be based on the following guidelines:

- Students with two “D’s” or one “F” in any class(es) will not be allowed to participate.

The DCS administration reserves the right to create exceptions based on the individual circumstances.

### Academic Probation - Continued Enrollment

Students whose grades are falling and show no improvement will be placed on academic probation and encouraged to raise their GPA. While the student remains on academic probation, periodic reviews will be made with the student and parent to discuss steps being implemented to improve academics. If no discernable effort is made to raise the GPA, that student may be asked to withdraw from Delaware Christian School.

### Failed Courses

A student who receives a failing grade in a core subject must pass a remediation course during the summer months as required by Delaware Christian School. The student will be responsible for the cost of the remediation course.

If a student fails the same core subject for two semesters of their high school career (consecutive or not), they will be dismissed from Delaware Christian School.

### Secondary Exams

All students will take midterm exams (first semester) in all subjects.

- Exams will compose 10% of the final semester grades. (Semester grades are calculated by combining quarter and exam grades according to the following formula: Quarter Grades = 45% for each quarter; Exam Grades = 10%.)
- Students may be exempted from final exams (second semester) with both teacher and administrator approval if the following conditions have been met:
  - Freshmen, Sophomores, and Juniors must have an A average for each quarter and the first semester.
  - Seniors must have an A or B average for each quarter and the first semester.

The DCS administration reserves the right to withhold exam exemptions.



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### Honors Course Offerings

Delaware Christian School always strives to provide academic opportunities for our students to achieve their full academic potential. The following classes will be considered honors classes because of their advanced content and pacing: Honors Pre-Calculus, Honors Calculus, Honors Physics, and Honors Anatomy. Note the following:

- Students enrolled in an honors course will receive a weighted GPA.
- Students enrolled in an honors course are taking an advanced class that includes more difficult classwork, homework, projects, quizzes, and tests. Participation in these classes is voluntary and students are expected to keep pace with the increased rigor.

### Online Courses

On rare occasions, students may receive credit for online courses that are not offered at Delaware Christian School. All online classes must be from an accredited program and must be approved by the high school principal before enrolling.



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### SERVICE HOURS

At Delaware Christian School, our core value of Biblical Worldview Shaping involves helping our students understand ministering to others. We are called to serve others as a response to what Jesus has done for us. Ephesians 2:10 says, "For we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them."

In light of this, here are the goals for DCS service hours:

- To have students serve in all 4 quarters of the school year
- For DCS to give multiple ideas and avenues for students to choose service
- To require service opportunities to be chosen by students and parents, not DCS

Service can fit into 2 categories and can be used in any combination:

1. Any service outside the school or home that is **initiated by the student or parent**. Examples would include but not be limited to:
  - Helping in a Sunday School or Junior Church Class
  - Cleaning or preparing services at a local church
  - Serving with a church on a mission trip or at a nursing home
  - Serving at a Church Food Bank
  - Helping the DCS Community with service posted in the newsletter
  - Helping DCS families with projects or babysitting
2. Any service inside the school that is not created by DCS. Serve Day, Mission Trips, or NHS hours completed during the school day will not count. In school service that will count includes but is not limited to:
  - Helping a teacher with bulletin boards, or any task within the school
  - Helping the office with filing
  - Helping admissions with tours



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The service hours will be required to be filled as follows:

	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>	<b>Total</b>
<b>Freshman</b>	<b>5 hours</b> <i>5 may come from summer</i>	<b>5 hours</b>	<b>5 hours</b>	<b>5 hours</b>	<b>20 hours</b>
<b>Sophomore</b>	<b>5 hours</b> <i>5 may come from summer</i>	<b>5 hours</b>	<b>5 hours</b>	<b>5 hours</b>	<b>20 hours</b>
<b>Junior</b>	<b>10 hours</b> <i>8 may come from summer</i>	<b>8 hours</b> <i>1 may come from summer</i>	<b>7 hours</b> <i>1 may come from summer</i>	<b>7 hours</b> <i>1 may come from summer</i>	<b>32 hours</b>
<b>Senior</b>	<b>10 hours</b> <i>10 may come from summer</i>	<b>8 hours</b> <i>1 may come from summer</i>	<b>7 hours</b> <i>1 may come from summer</i>	<b>7 hours</b> <i>1 may come from summer</i>	<b>32 hours</b>

All service hours must be submitted to the student's class advisor with a signed acknowledgment by the adult supervisor who was in charge of the student during the service. The PDF version of the form is available on Sycamore, and hard copies are available in the principal's office. Students must also enter their service hours into the Sycamore system. The student's class advisor will then approve the hours.

**Service hours must be completed by the end of each quarter.** Students who do not fully complete and turn in their service hours by the given deadline will be placed on probation. Probation will last until the missed service hours are made up. While on probation, students may not participate in any extracurricular activities. Students who remain on probation for an entire quarter due to service hours will be applicable for possible dismissal from DCS.

*Serving within your own family will not be counted.*

*Students who are having difficulty finding a place to fulfill their service hours should first talk with their parents about helping them engage in service. Contact the appropriate principal if the students and parents still cannot find a place to serve.*



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**DCS GRADUATION REQUIREMENTS**

To be eligible for graduation from DCS, students must earn a minimum of 24 high school credits as determined by the Delaware Christian School Board and Ohio Department of Education. Students also need to pass any required proficiency testing or utilize state seals per the graduation requirements from the Ohio Department of Education.

<b>Subject</b>	<b>Required Credits</b>	<b>Notes</b>
Bible	4 credits	One per year of DCS attendance
English	4 credits	One per year
Mathematics	4 credits	Algebra I, Geometry, Algebra II, plus one additional math course
Social Studies	4 credits	Including World History, Geography, US History, & American Government
Science	3 credits	Physical science, Life science, and one advanced science
Health	0.5 credit	
Physical Education	0.5 credit	120 hours or 2 semesters of Physical Education. See also "Physical Education Waiver"
World Languages	2 credits	Both credits must be of the same language and taken through DCS, an accredited high school program, or the Ohio CCP program.
Fine Arts	1 credit	Can be counted as 1 of the required 5 elective credits
Biblical Finance	0.5 credit	Required for the class of 2023 and beyond
Electives	5 credits	World language, Biblical Finance, and fine arts credit count toward these electives as well as additional science classes listed above.

**Physical Education Waiver**

The ODE physical education requirement must be fulfilled by taking two semesters of PE classes or playing two seasons of OHSAA/school-sanctioned sports. Beginning with the class of 2028, DCS requires all students to take one semester of PE. Students may substitute two seasons of any sport for the *state* PE requirement (this does not satisfy DCS's requirement), provided the student is not cut, removed from the team, or quits the team before the end of the season. According to Ohio Department of





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Education rules, one season of sports and 1 semester of PE is unacceptable. Students will not receive DCS graduation credit for participating in two sports seasons; they only meet the state's PE requirement.

### COLLEGE CREDIT PLUS

DCS students wishing to participate in the College Credit Plus program and graduate from DCS will be considered full-time students and must do the following:

- Meet with the appropriate DCS administrator for program counseling before enrolling in the CCP program and attend the CCP informational meeting
- Take at least 3 classes (one must be Bible) on campus from DCS while taking CCP
- Attend Chapel and Discipleship Groups
- Fulfill all ODE and DCS credit and school hour requirements.

Students who wish to be full-time CCP students must transfer to their local public school and will not receive a Delaware Christian School diploma.

DCS is amending which classes are eligible for CCP replacement. These changes will be fully enforced for the class of 2028. The graduating classes of 2027, 2026, and 2025 will be allowed some small exceptions to this policy on a case-by-case basis. The following table shows which classes must be taken at DCS. ***This list does not include every class a student must take to meet the Ohio state requirements and graduate from high school;*** this simply lays out which classes a student must take at DCS. Students may take any CCP class they wish to take. However, DCS will not accept CCP classes to replace the following required classes:

<b>The following classes must be completed at DCS. These classes are NOT eligible for CCP.</b>		
Bible	4 credits	One per year of DCS attendance
English	4 credits	One per year of DCS attendance
Mathematics	3 credits	Algebra I, Geometry, Algebra II
Social Studies	4 credits	World History, Geography, U.S. History, American Government
Science	1 credits	Biology
Health	.5 credit	
Physical Education	.25 credit	
Fine Arts	1 credit	



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### **Delaware Area Career Center**

Delaware Christian School students who have successfully completed their freshman and sophomore years may enroll to take classes at the Delaware Area Career Center (DACC) according to the following guidelines:

- The student and his or her parents must schedule a meeting with the high school principal to discuss class schedules and graduation requirements.
- The student must be able to fulfill all Delaware Christian School graduation requirements while taking classes at DACC.
- The student must sign and follow the DCS code of conduct while taking classes at DACC.

**Additional information on DACC classes can be found in Appendix B of the Policies and Procedures Handbook.**

### **Part-time Delaware Christian School Students**

Part-time students at Delaware Christian School are defined as students who are taking and paying for one to four classes on campus with no intent to graduate from Delaware Christian School. Classes are defined as academic and/or elective classes that take place during normal school hours.

For additional information on joining DCS as a part-time student, including requirements for athletics, please refer to Appendix A of the Policies and Procedures Handbook



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### DRESS CODE

At Delaware Christian School, we want to enforce a professional, modest, and clean dress code that gives DCS a unique and recognizable look. Although many items will be available through Educational Apparel, families are not required to purchase uniform items through Educational Apparel.

#### **General Guidelines for Campus Wear**

- Above all, we seek to honor Jesus in the way that we dress. Students should dress in a way that is respectful of their peers and presents a professional, modest and clean appearance.
- Parents are expected to be the first to enforce the Delaware Christian School dress code.
  - If you have any questions, please ask the appropriate principal.
- Students are expected to arrive on campus in dress code-appropriate clothing.
- Outwear rules (fleeces and coats) only apply during school hours. Students may wear any coat or outerwear to and from school, but not during the school day (8:15 a.m. - 3:15 p.m.)
- All clothing should be clean and in good repair. Clothing with holes, rips, stains, or tears is not permitted.
- Delaware Christian School campus wear must be free of all logos other than brand logos (Nike, Under Armour, Polo) or school logos approved by the administration. No other writing or emblems (such as names, sayings, college logos, or sports team logos) may be on campus wear.
- The hem of shorts, skirts, and jumpers must be no more than three inches above the top of the knee.
- Tops worn on campus must be modestly fitting and cannot be sleeveless, cropped, or show cleavage.
- Boys may not be shirtless while on campus.
- Sweatshirts (hooded, pullover, or zipper) and other forms of non-approved outerwear may not be worn during the school day.\*
- Delaware Christian School-approved uniform pullovers and coats are considered campus wear and may be worn with a campus-wear collared shirt underneath during school hours.
- Hair should not be distracting to teachers or students.
  - Hair should be of natural color, clean, and neatly maintained.
  - No streaking of unnatural color in hair is permitted.
  - Boys' hair length should not cover any part of their eyes at any time and should not consistently sit on their collar.
  - Boys' hair cannot be worn in a ponytail or a bun.
  - Facial hair is permitted if it is of natural color, clean, and neatly maintained.

*The DCS administration reserves the right to allow students to wear their hair in culturally appropriate ways at parent request. The administration also reserves the right to require a student to change their haircut or hairstyle.*
- Hats, hoods, and head coverings are not to be worn inside the building during school hours.
- All students must wear footwear.



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- No body-piercing jewelry is to be worn at school or school-related events. Only girls may wear earrings. All tattoos, permanent or temporary, must be covered.
- Only girls may wear makeup, fingernail polish, or toe polish.

### High School Dress Code

Approved Tops	Clarification	Approved Colors
Collared Shirt	Any short or long-sleeved collared polo or oxford shirt that fits appropriately (not overly loose fitting or tight fitting) and does not have text or artwork. A small brand logo on the breast or back is acceptable. The DCS shield is acceptable.	Black, Red, White** (Solid colors only. Shirts may have a small strip of a different color on the collar and cuffs)
Sweater	Any crewneck knit sweater or v-neck sweater (in the Education Apparel style; it does not have to be purchased from Education Apparel) that fits appropriately (not overly loose fitting, tight fitting, or long) and does not have a hood, text, or artwork. Button-down sweaters/cardigans are not approved. A small brand logo on the breast or back is acceptable. The DCS shield is acceptable. It must be made from a material that is not see-through in any situation.	Black, Red, White** (Solid colors only. Shirts may have a small strip of a different color on the collar and cuffs)
Sweater vest	Any sweater vest that fits appropriately (not overly loose fitting, tight fitting, or long) and does not have a hood, text, or artwork. Button-down sweater vests/cardigans are not approved. A vest may not have pockets other than breast pockets or side pockets. Vests may not have decorative materials (fringe, ruffles, etc.) A	Black, Red, White** (Solid colors only. Shirts may have a small strip of a different color on the collar and cuffs)



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	<p>small brand logo on the breast or back is acceptable. The DCS shield is acceptable.</p> <p>*** Must be worn with a collared shirt underneath ***</p>	
Vest	<p>Any vest that fits appropriately (not overly loose fitting or tight fitting) and does not have a hood, text, or artwork. A vest may not have pockets other than breast pockets or side pockets. Vests may not have decorative materials (fringe, ruffles, etc.) A small brand logo on the breast or back is acceptable. The DCS shield is acceptable.</p> <p>*** Must be worn with a collared shirt underneath ***</p>	<p>Black, Red, White** (Solid colors only. Shirts may have a small strip of a different color on the collar and cuffs)</p>
Undershirts	<p>Short or long-sleeved solid-colored shirt worn under an approved top.</p>	<p>Black, Red, White** (Solid Colors Only)</p>
Ties	<p>Neckties and bowties are acceptable. No inappropriate artwork or text is allowed. Bolo ties are not allowed.</p>	<p>Any color</p>
Fleece (High School and Middle School Only)	<p>The DCS Sport-Tek Tech Fleece ¼-zip pullover</p> <p>*** Must be worn with a collared shirt underneath ***</p>	<p>Charcoal gray</p>
Coat (High School and Middle School Only)	<p>The DCS Port Authority Core Soft Shell Jacket</p> <p>*** Must be worn with a collared shirt underneath ***</p>	<p>Charcoal gray</p>
Coat (High School Only)	<p>DCS Letter Jacket</p>	<p>Red or Black</p>



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	*** Must be worn with a collared shirt underneath ***	
Approved Bottoms	Clarification	Approved Colors
Dress or Uniform Pants	No denim, joggers, jeggings, athletic material, or sweatpants. No cargo pockets. May not be overly loose fitting or tight fitting. Pant cuffs must be hemmed. May not have text or artwork. A small brand logo is acceptable. Dress/golf pants made from dri-fit material are acceptable.	Black, Gray, Brown, Khaki** (Solid Colors Only)
Skirts	No denim or sweatshirt material. May not be shorter than or have a slit higher than three inches above the knee. Not overly tight. May not have cargo pockets. No wrap-around skirts. Must be made from a material that is not see-through in any situation.	Education Apparel DCS Plaid, Black, Gray, Brown, Khaki** (Solid Colors Only)
Skorts	No denim or sweatshirt material. May not be shorter than three inches above the knee. Not overly tight. Must be made from a material that is not see-through in any situation. Short cuffs must be hemmed. Skorts made from dri-fit material are acceptable.	Black, Gray, Brown, Khaki** (Solid Colors Only)
Shorts	No denim or sweatshirt material. May not be shorter than three inches above the knee. Not overly tight. Must be made from a material that is not see-through in any situation. Short cuffs must be hemmed. Dress/golf shorts made from dri-fit material	Black, Gray, Brown, Khaki** (Solid Colors Only)



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	are acceptable.	
Leggings/Tights	May only be worn under a skirt. No cutouts or ornamentation.	Black, Gray, Red, White, Tan** (Solid Colors Only)
<b>Approved Shoes</b>	<b>Clarification</b>	<b>Approved Colors</b>
Athletic Shoes, Dress Shoes, Sandals, Crocs	Shoes must be in good repair with no obvious or hazardous damage. No slippers, slides, or flip-flops will be allowed on school campus except during specific themed dress down days. The difference between a sandal and a flip-flop is the thong strap.	Any Color

\* Fridays are school spirit days. On spirit days, students may wear campus-wear bottoms and any type of top with any type of DCS logo or theme.

\*\* In an effort to ease the financial burden for some families, DCS will phase out the navy blue color.

- Navy blue tops and bottoms will be allowed for the 2024 - 2025 school year.
- Navy blue bottoms will be allowed for the 2025 - 2026 school year.
- No navy blue will be allowed beginning in the fall of 2026.

**Dress Code for Spirit Wear Fridays**

Unless otherwise noted, Fridays are Delaware Christian School Spirit Wear days for all grade levels.

- Students may wear t-shirts, sweatshirts, hoodies, jackets, and warmups with the Delaware Christian School logo or name. Tops may have the student's name displayed. Students must wear school uniform bottoms on Spirit Days. All other dress code rules apply.

Students choosing not to wear Delaware Christian School Spirit Wear must dress in the regular school uniform.

**Dress Code for Gym Class**

Students in Grades 9–12 must wear a short or long-sleeved t-shirt that fits appropriately and is in good repair. The shirt may not have any inappropriate artwork, text, or logos. Students must also wear athletic shorts or athletic pants (no yoga pants, leggings, or tights) that fit appropriately, are in good repair, and are no shorter than 3 inches above the top of the knee. Students must also wear athletic shoes with non-marking soles that are in good repair.



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**Dress code for Dress Down Days**

<b>Type of Clothing</b>	<b>Examples</b>	<b>Clarification</b>
<b>Bottoms</b>	Jeans, Joggers, Sweatpants, Pajama Bottoms	Pants may not be overly tight-fitting nor so loose that they will fall down. Must be in good repair with no holes, rips, or tears. Must be made from a material that is not see-through in any situation
<b>Shorts</b>	Athletic Shorts, Golf Shorts, Uniform Shorts	Shorts may not be overly tight-fitting nor so loose that they will fall down. Must be in good repair with no holes, rips, or tears. Must be made from a material that is not see-through in any situation. May not be shorter than three inches above the top of the knee.
<b>Skirts</b>	Athletic Skirts, Skorts, Uniform Skirts	Skirts may not be overly tight-fitting. Must be in good repair with no holes, rips, or tears. Must be made from a material that is not see-through in any situation. May not be shorter than three inches above the top of the knee.
<b>Shirts</b>	T-shirts (short or long-sleeved), Polos, Sweaters, Sweatshirts	Tops may not be overly tight fitting. Must be in good repair with not holes, rips, or tears. Must be made from a material that is not see-through in any situation. No tank tops, crops tops, or any shirts with inappropriate words, brands, text, logos, or symbols.
<b>Outerwear</b>	Jackets, Fleeces, Warm-Ups, Hoodies	Tops may not be overly tight fitting. Must be in good repair with not holes, rips, or tears. No heavy coats or or any shirts with





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		inappropriate words, brands, text, logos, or symbols. Hoods must be kept down throughout the day.
Athletic Shoes, Dress Shoes, Sandals, Flip-Flops	Shoes must be in good repair with no obvious or hazardous damage. No slippers or flip-flops will be allowed on school campus except during specific themed dress down days.	Footwear must be worn at all times

**Dress Code for Athletic Events**

***Spectators***

- Student dress at athletic events should be modest and appropriate for the setting.
- Jeans and other bottom wear should not have holes extending above the knee.
- Tops must be modestly fitting and cannot be cropped or show cleavage.
- Boys may not be shirtless while at DCS athletic events.

***Athletes***

- Athletes may wear athletic leggings to practice, provided they are black and are not overly tight or see-through in any situation.
- Athletes must wear their school-approved team uniform for games.

**Dress Code for Special School Events**

Special school events (such as spirit weeks, mission trips, concerts, Awards Day, Graduation, field trips, and spiritual retreats) may require students to follow specific dress code guidelines. Parents and students will receive specific guidelines regarding appropriate dress for these events. Students who do not follow the dress guidelines will be asked to change into appropriate apparel or be denied the privilege of participating in the special event.



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### **SCHOOL DISCIPLINE PLAN**

Being a student at Delaware Christian School is a privilege. Delaware Christian School students are expected to follow the DCS Way in their daily behavior.

The following classifications of behavioral issues and consequences are offered to clarify the school's discipline policy for high school students. The Delaware Christian School administration reserves the right to address behaviors not specifically listed below and to determine the class of offense based on the frequency and severity of the infraction.

- **Class D - Results in a warning**

- Dress code violation
- Unexcused tardiness to class
- Possessing or consuming food or drinks other than water in class.
  - *All water must be in a water bottle with a lid*
- Public display of affection (for a more thorough definition, please refer to Appendix D in the Policies and Procedures Handbook)
- Any behavior that violates specific classroom expectations
- Any behavior that violates general school expectations

- *Warnings will reset at the beginning of the second semester*

- **Class C - Results in a detention**

- The accumulation of four Class D offenses (See above)
- Treating students, faculty, staff, or other adults on campus with blatant or persistent disrespect. Including, but not limited to, the following:
  - blatant disregard for instructions
  - talking back
  - voice raising
  - inappropriate attitude displayed through body language, eye rolling, or disrespectful tone.
- The use of profane, vulgar, or abusive language
- Leaving a cell phone powered on in the Yondr pouch
- Dishonesty - intentionally misrepresenting the truth, lying, or using forged notes or excuses
- Cheating - plagiarizing or copying answers (working with another student on a class paper, project, quiz, or test is considered cheating unless previously approved by the teacher. Depending on the severity of the incident, such actions may be treated as a Class B offense.)
- Leaving school without permission



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- Skipping required school events - chapel, class, lunch, pep rallies, assemblies, or other required school events (This includes signing out in an inappropriate manner. In addition to detention, seniors will lose a week of senior privileges.)
- Trespassing or gaining unauthorized access to the Delaware Christian School building or facilities (Depending on the severity of the incident, such actions may be treated as a Class B offense.)
- Tampering with a teacher's desk or personal property
- *Detentions will be served after school for 60 minutes from 3:25 p.m. until 4:25 p.m. Failure to serve a detention will automatically result in an additional detention.*
- *Detentions will not reset at the beginning of the second semester.*
- **Class B - Results in probable suspension**
  - Three detentions will result in a suspension
  - Bullying or cyberbullying (Please refer to Appendix D of the Policies and Procedures Handbook)
  - Fighting or threats of physical harm to others (Depending on the severity and nature of the offense, the administration will decide how to classify each offense.)
  - Sexual behavior including, but not limited to, conversations, innuendos, and use of sexual games, including inappropriate touching of or gestures toward another person
  - Recording, publishing, transmitting, or possessing images deemed inappropriate by the school administration, including inappropriate pictures, images, or texts that mention or refer to Delaware Christian School, Delaware Christian School personnel, or Delaware Christian School students
  - Possession of or the distribution of medicine or other medically controlled substances, including but not limited to pain relievers, allergy medication, vapes, tobacco products, or CBD products (to see the school medication policy, please refer to Appendix H of the Policies and Procedures Handbook)
  - Driving on campus in a hazardous or careless manner
  - Vandalism to property, including school property or the personal property of others
- *Suspensions will occur the day after the offense is addressed and all suspensions will take place out of school. The administration will determine the length of each suspension.*
- *During the first suspension of the school year, all homework and quizzes due on the day of the suspension will be counted as a zero (0) and will not be eligible for make-up work.*
- *During the second suspension of the school year, all work, including homework, projects, quizzes, and tests due on the day of the suspension, will be counted as a zero (0) and will not be eligible for make-up work.*
- *A student serving a suspension is ineligible to participate in any extracurricular activities for that day.*
- *Suspensions will be recorded on a student's permanent school record.*



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- **Class A - Results in probable dismissal**

- A dismissal may occur after any violation of a Class A offense, after the second suspension in the school year, or at the discretion of the Delaware Christian School administration. Delaware Christian School will work with law enforcement officials to handle severe offenses when appropriate and as required by state and federal laws.
- Assault and battery
- A bomb threat
- Possession, use, or transfer of weapons or items designed to threateningly replicate weapons
- Theft, including possession or sale of stolen property
- Arson or attempted arson
- Possessing, using, or selling illicit substances (alcohol, drugs, or other intoxicants)
- Sexual offenses or blatant immorality
- Possession, transmission, or exposing other students to nudity or any form of pornography
- Tampering with or attempting to tamper with school records
- Severe violations of the Delaware Christian School electronic device or network policies

Any student dismissed from school will be eligible to re-apply for admission once the following conditions have been met:

- Two school years have passed after the conclusion of the year of dismissal
- The student presents a letter explaining why he or she would like to return
- The family collects letters from the student's parent(s), pastor, and a teacher with whom the student has worked since the dismissal



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**TECHNOLOGY**

**Technology Philosophy**

Delaware Christian School embraces technology as an effective tool to enhance learning and prepare students for real-world experience. However, technology cannot supplant the dynamic interaction between the teacher and the learner.

**DCS School Cell Phone Policy**

Phones are not to be powered on or used during school hours. Every student is assigned a personal Yondr pouch. While the Yondr pouch is considered school property, it is each student's responsibility to bring their pouch with them to school every day and keep it in good working condition.

**Daily Procedure**

Before students enter the classroom at the beginning of the day, they will:

- 1) Turn their phone off.
- 2) Place their phone inside their pouch and lock it.
- 3) Present their pouch to their homeroom teacher for inspection.
- 4) Store their pouch in their backpack or their locker for the day.

At the end of the day, each student will open their pouch, remove their phone, and maintain responsibility for their pouch. Students must bring their pouches to school with them each day.

\* Students arriving late or leaving early will pouch/unpouch their phones in the front office.

\*\*Seniors leaving campus will only unpouch their phones immediately before leaving campus. If a senior has an unpouched phone on campus other than the path from the office to the connector doors, they will be considered to be using their phone during school hours.

**Violations**

- **Using a phone during school hours**
  - If a student is caught with their phone outside of their pouch during school hours, a staff member will take the student's phone and send the student to the principal's office. The student will lose their phone for the rest of the day, and a call will go home to their parents. **The student will also be issued a \$50 fine.**
  - Each additional offense will result in a \$50 fine, a call home, and a detention. The student's parent will have to pick up the student's phone from the office.
  
- **Pouch Damage**
  - Students who damage their pouch beyond normal wear and tear will be issued a \$30 fine.



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### ● **Forgotten Pouch**

- If a student forgets their pouch, the student will turn their phone in to their homeroom teacher. The phone will be kept in the high school principal's office and the student may pick it up at dismissal.
- If a student forgets their pouch more than three times in a quarter, the student will be given a warning each additional time they forget their pouch.

### ● **Lost Pouch**

- If a student loses their pouch, they will be fined \$30 and issued a second pouch.
- If a student loses more than one pouch in a semester, the student will be fined \$30 per pouch and given a detention.

If any changes to extracurricular events require students to change pick-up times with their parents, students will be allowed to use an office phone.

An exception to this policy may be made if a student is required to have a phone for medical reasons. A doctor's statement must be on file in the office. The student will be asked to use the phone for medical tracking only.

### **Internet and Network Use**

Using Delaware Christian School computers and network services is a privilege, not a right. Computers during the school day are for academic purposes only. Delaware Christian School provides a strong internet filtering system, but the school cannot completely eliminate access to all objectionable material or content. Students are expected to use the school's computers and network services responsibly, ethically, and legally, consistent with the established behavioral guidelines and student code of conduct.

Students are required to sign the Acceptable Use of DCS Technology Equipment form before gaining access to the school's equipment or network. Failure to adhere to the guidelines may result in suspension or revocation of access to network equipment. Willful or intentional misuse could also lead to disciplinary action or criminal penalties according to applicable state and federal law.

Students who receive a Chromebook must follow the guidelines in the Chromebook Policy Manual, which is given to all students when they receive the device. Please contact the IT Department if a student has further questions.



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### **SCHOOL SECURITY**

#### **Building Security**

Delaware Christian School strives to secure the safety of our students. Visitors must buzz in and be identified to enter the building. All visitors (including parents and other guests) must check in at the school's Main Office, where they may obtain a visitor badge to wear while on school grounds.

- **Volunteers:** To protect the safety and welfare of our students, we require background checks for any volunteer who will supervise students when there is no school employee present. (Examples include, but are not limited to, field trips, sporting events, and work taking place at an individual's home or workplace.) Screenpointe, an independent screening company, will provide background checks for volunteers. Screening includes a County Criminal history check, Federal Criminal history check, National Sex Offender records check, Department of Corrections check, and Social Security and name validation.
- **Faculty and Staff:** Delaware Christian School policy requires all teaching and non-teaching employees to undergo fingerprinting and background checks through the FBI and BCI when offered employment. FBI checks will be updated for current faculty and staff members every five years.

#### **Security Cards**

Some students at Delaware Christian School work in the modular unit on campus. To facilitate access to the main buildings, they receive a security card, which grants them access to the connector door.

- Students must keep the security card on them at all times while on campus and must not give the card to anyone else at any time.
- A student who misplaces the card will have 2 class days to produce it. Failure to produce the card after 2 class days will result in a \$30.00 fine, and the student will be issued a replacement card.
- A student who misplaces a second card will lose the privilege of carrying a security card.

#### **Search and Seizure**

For the safety and welfare of Delaware Christian School and the orderly administration of school policies and procedures, Delaware Christian School reserves the following rights:

- To ensure that the classroom is a place of learning, the classroom teacher or other staff may confiscate an item or items deemed unnecessary or distracting to the learning process.
- To ensure the safety of the school family, Delaware Christian School administrators and staff members may conduct an unannounced search of lockers, personal effects, and vehicles on school property and seize any item(s) deemed inappropriate or dangerous.

When searches and seizures are carried out, another staff member will be a witness. If the search is of personal effects, it will be conducted privately by staff members of the same sex as the student. If a student does not comply with the request, parents will be contacted. In some cases, law enforcement will be called to assist.



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### **Bullying**

Bullying occurs when someone intentionally and repeatedly engages in behavior that is harmful toward another person. Bullying includes but is not limited to persistent patterns of verbal and/or physical abuse of others, acts of unkindness or cruelty, including threats to other students, slander, utilizing habitually cruel or overbearing comments, utilizing racial slurs, spreading rumors, mocking, belittling, encouraging exclusion, and teasing.

For information on how Delaware Christian School will handle bullying, please refer to Appendix D in the Policies and Procedures Handbook.

### **Emotional Security/Counseling**

Delaware Christian School recognizes that some students may struggle with emotional difficulties. We want all students to feel safe at school and to learn how to address their difficulties within a biblical worldview.

For information on how Delaware Christian School will help students process emotional difficulties, please refer to Appendix E in the Policies and Procedures Handbook.

### **Students Not Enrolled in Delaware Christian School**

Students not enrolled in Delaware Christian School will not be allowed on campus, either inside or outside the buildings, during school hours. This prohibition does not include family members picking up a student for an appointment or alumni visiting campus.





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### GENERAL INFORMATION

#### **Field Trips and Class Trips**

Field trips are designed to advance and expand the educational experiences of Delaware Christian School students. At the beginning of every school year, a general permission slip covering the school year's field trips will be issued to parents. The slip must be signed before any student can leave campus with a class or school group. Teachers will notify parents via email of the time, location, and duration of the field trip.

- Freshmen and sophomores will not be allowed to drive on school-sponsored field trips, and juniors and seniors with driving privileges will be discouraged from driving. They will only be allowed to drive themselves.
- Any parent driving for a field trip must have completed a background check. An email to complete the background check will be provided in the office. Drivers must also provide a copy of their license and insurance.
- Overnight Trips: Delaware Christian School facilitates overnight class trips. While these trips are designed to enhance students' education, participation in a class trip is a privilege, not a right. Students who fail to exhibit appropriate behavior during the school year may not be allowed to participate in overnight class trips. No student will stay overnight with an adult who is not his or her parent without written permission from the student's parent or guardian.
- Class Trip Attendance: Students who attend class trips will be counted as present for each day of the trip. Students who do not travel with their class are expected to attend school while their class is on the trip unless otherwise notified by the administration.

#### **Lunches**

Delaware Christian School provides daily lunches that are available for purchase. Lunch menus will be available on Sycamore. All lunches will be charged and billed monthly through FACTS.

Students may not leave campus for lunch unless a parent accompanies them or has signed a permission form for the student to leave campus with another parent, teacher, coach, or pastor.

#### **Restrooms/Locker Rooms**

Students, staff, and visitors will use the restrooms/locker rooms that align with their God-assigned gender. According to the DBC Doctrinal Statement, Section VII. Creation: “. . . *We believe that God created mankind in His image, forming all people from conception in the womb and making them His image-bearers throughout life and until the point of natural death when they breathe their last breath; and assigning gender to His people, male (man) and female (woman), as He created them sexually (identified on a physical level) and biologically (identified at a chromosomal level) different, but with equal personal dignity and value.*”



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### Senior Privileges

Senior privileges are privileges offered exclusively to seniors. As the name suggests, these are privileges that may be revoked at any time at the discretion of the administration.

- Seniors may leave campus for lunch if they have a signed permission form on file in the Main Office.
  - Seniors must sign in and out at the Main Office and report to class on time.
    - If a student is late returning to campus more than once in a week or fails to sign in more than once in a week, the student will lose off-campus privileges for a week.
    - If a student is late returning to campus more than twice in a month or fails to sign in more than twice in a month, they will lose off-campus privileges for a month.
    - If a student is late returning to campus more than three times in a quarter or fails to sign in more than three times in a quarter, the student will lose off-campus privileges for the remainder of that quarter and the following quarter.
- Seniors may leave school early if they have a signed permission form on file in the Main Office. Once seniors have completed their classes for the day, they may sign out for the remainder of the day. They must leave the campus immediately and may not return until after dismissal.

### Student Drivers

Students with a valid Ohio driver's license who adhere to the following guidelines are permitted to drive on campus. Failure to adhere to these guidelines may result in the student losing campus driving privileges and/or additional disciplinary action.

- Students must park in their designated student space during the school day. Cars should be parked within the lines and must have a Delaware Christian School student parking pass appropriately displayed.
- Reckless or careless driving will not be tolerated. Such behavior could result in losing campus driving privileges and additional disciplinary action.
- Students cannot go to their cars during the school day without permission from the Main Office.
- Couples should not sit together in cars in the school parking lot before, during, or after school.
- Students are not permitted to leave campus during school hours in their own car without prior written permission from parents and approval from the Main Office.
- Students are not permitted to transport other students to any school-related activity. Juniors and seniors with driving privileges will be discouraged from driving and can only drive themselves.
- Delaware Christian School reserves the right to inspect all student vehicles.

Failure to follow the guidelines detailed above may result in losing campus driving privileges and/or additional disciplinary action.



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### **Student Photos and Videos**

During the school year, many events occur that we would like to publicize. A school representative may gather photos or video footage highlighting the event and featuring the faces of Delaware Christian School students. These photos or videos may be shared on the school website, Facebook page, or possibly with the news media. We value your child's participation and would like to include all of our students during their time at Delaware Christian School. If you prefer that your child not be included, please complete the Media Opt-Out form located in the Main Office.



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**HEALTH**

**Illness**

Students who become ill during the school day should notify their classroom teacher and report to the nurse's office to call their parents or guardians.

Students are expected to remain at home when they exhibit any of the following conditions:

- Any communicable disease until treatment or remission, including but not limited to the following: chicken pox, pink eye, strep throat, head lice, or ringworm
- A temperature of 100 degrees or more (The temperature must be normal for 24 hours without the aid of fever-reducing medication before the student returns to school.)
- Discharge from the nose and eyes, cough, sore throat, nausea or vomiting, earache, or severe headache

**Immunizations**

Delaware Christian School adheres to the guidelines developed by the State of Ohio regarding student immunizations. For more detailed information, please refer to Appendix E of the Policies and Procedures Handbook.

**Healthcare and Medical Treatment**

Families with students with medical conditions are expected to partner with the nurse in establishing a DCS Health Plan. A DCS Health Plan adds a measure of safety for any condition that poses a safety risk OR requires emergency medication and will need the signature of your child's medical doctor (MD).

**First Aid**

- Students and staff needing medical attention should report to the nurse's office. The nurse will act according to standard nursing guidelines and perform care within the scope of legal nursing practice.
- First-aid supplies will be maintained in the nurse's office.
- Provisions for first aid will be available at all times, including off-site school trips. The personnel in charge of the off-site trip will have a first-aid kit in their possession and will be prepared to use it in case of need.

For more detailed information on first aid, please refer to Appendix E in the Policies and Procedures Handbook.

**Food Allergy Policy**

Parents will partner with DCS by providing up-to-date up-to-date and factually accurate information about their student(s) health concern(s). Parents will supply the school with written orders from the child's physician and the necessary medication to manage their health condition.



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Staff will be trained annually by a licensed health professional on food allergies, signs and symptoms of anaphylaxis, prevention of allergic reactions, management and administration of epinephrine, and follow-up and reporting procedures. Classroom teachers will be aware of students with health concerns and food allergies in their classrooms.

### **Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED)**

All Delaware Christian School staff and faculty are trained and certified in CPR and AED. They will be available during regular school hours to provide early defibrillation and resuscitation to victims who experience sudden cardiac arrest.

AED units will be housed in the school building in designated, secure, and accessible locations. This equipment will be checked regularly, and documentation will be kept in the Main Office.

### **Medicine**

Students needing medicine during the school day must adhere to the following guidelines:

- For all students: Over-the-counter medications cannot be given at school more than once per week without a medication form signed by a prescriber.
- Medications that are required to be given daily (e.g., allergy medication) cannot be given at school; however, prescribed medication that is time-sensitive and is ordered to be given at school by a physician can be given (e.g., attention medication boosters).
- All medications, prescription or non-prescription, must be stored in the nurse's office.
- No medication can be accepted without all required forms on file.
- The student is responsible to come take his or her medication in the nurse's office at the appropriate time.
- The only over-the-counter medications that can be administered at school are those that are FDA-approved and have dosing instructions appropriate for the student's age. Any prescribed medications will be administered in accordance with the prescriber's instructions.
- Students may not carry medications or house them in personal lockers. Exceptions to this policy include inhalers, EpiPens, and other medical devices that need to be kept with the student.
- Only employees who are licensed health professionals or who have completed a medication administration training program conducted by a licensed health professional are designated to administer medications.



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S C H O O L

*Academic Excellence | Confident Faith*

**High School**  
**Parent and Student Handbook**  
**2024-2025**

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**High School  
Parent and Student Handbook  
2024-2025**

**Delaware Christian School Student Lifestyle Contract — Grades 9–12**

**STUDENT CODE OF CONDUCT**

**Delaware Christian School Students Will Abide by the DCS Way**

**D: Demonstrate Your Faith**

- Respect all Delaware Christian School faculty and those in positions of authority.

**C: Care for Others More than for Yourself**

- Treat other students with appreciation and respect.
- Follow all Delaware Christian School academic and behavior policies.

**S: Study to the Best of Your Ability**

- Come to school on time and ready to learn.
- Complete all assignments in a timely manner.

1. I have read and I understand the Delaware Christian School Vision, Mission, Core Values, Statement of Faith, and Student Code of Conduct. I agree to support the purpose and philosophy of Delaware Christian School at all times.
2. I agree to support Delaware Christian School through my prayers and a positive attitude.
3. I understand the school's expectations concerning academics, discipline, dress, and other school policies. I agree to abide by Delaware Christian School's policy guidelines at all times.
4. In accordance with Matthew 18:15, I am committed to sharing any complaints or negative comments only with the people involved. I further commit to sharing unresolved issues only with the Delaware Christian School administration.

I understand that failure to comply with the Delaware Christian School Student Code of Conduct and the regulations outlined above will result in disciplinary action, which may include dismissal from Delaware Christian School.

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Student Printed Name

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Date

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Student Signature